

OKLAHOMA CITY COMMUNITY COLLEGE
Social Sciences
Minutes of Meeting
February 4, 2003

Present:

Richard Anglin
Mendy Bergin
Trish Bilcik
Jane Carney
Chuck Carselowey
Martha George
Dana Glencross
Ron Gray
John Hughes
Thomas Jones

Peggy Jordan
Ray McCullar
Nancy Pietroforte
Jessica Sheetz-Nguyen
Jerry Steward
Gloria Stewart
Peggy Tampkins
Dana Tuley-Williams
Rick Vollmer
Cecelia Yoder

Absent:

No One

Good News:

Enrollment is up 6%.
Mendy's back and well (almost).
Thomas is back.

Birthdays: Gloria – February 3
Rick – February 14

The Assessment Outcomes of History and Political Science are due in to Ms. Bilcik by the end of the month. Participation in this process is used in performance evaluations.

There is a calendar on the table in the office to sign up for performance evaluations. There are times of 10:00am and 2:00pm already written in. If either of these times is not good for anyone, please write in the time you would like. Remember to have the self-evaluation packet in two days prior to your evaluation.

Faculty were reminded to turn in copies of their syllabi. This is for adjuncts also.

Catalog changes and updates needs to be done by February 12. Please mark any changes with a sticky sheet.

Don't forget OACC coming up. This will be at Rose State. Let Ms. Bilcik or Donna Dilworth know if you plan on attending.

SII's are on file in the Division office.

Forms for nominating outstanding faculty are in the office.

Anyone wishing to attend the Outstanding Professor Academy sponsored by UCO should let Ms. Bilcik know. This is a workshop where faculty will go to different places in the state. Scholarships are available.

A MERLOT workshop is March 27. There is no charge. Ms. Bilcik has information for anyone interested in attending.

Concerning the withdrawal policy, faculty do not withdraw students. They just confirm whether they are passing.

Jessica reported on items the General Education Committee is working on.

Rick reported the Observation of New Full-Time Faculty is in place, and will soon begin working on adjunct faculty.

Faculty wanting merit consideration in their performance evaluations need to have support materials.

Peggy Jordan announced two \$250 scholarships were given this semester and has been funded for the next two years. This is a scholarship for first time students.